

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

C/OPS/PTOS

EXTENSION

NO.

DATE

6 March 1980

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

AC/TSD

3/10/80

2.

3.

~~C/OPS/PTOS~~

4.

DD/PTOS

11 MAR 1980

P

5.

6.

PPG

4E-70

7.

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15.

Attached is latest edition of draft APEX manual. Please review and provide any comments to PPG via C/OPS/PTOS not later than 10 March 1980.

1-4F6

We see no problems assuming that we don't have to respond to APEX ACM requests any differently than ordinary contractor sites. Item on Pg 14 leaves much to interpretation and that is our interpretation.

Ph

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Review of APEX Manual

FROM:

NO.

DATE

11 March 1980

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1.

~~C/OPS~~

2.

3.

DD/PTOS

11 MAR 1980

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C/PPG/OS
4E-70, Hqs.

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CONFIDENTIAL

Approved For Release 2004/05/12 : CIA-RDP85T00788R000100060005-3

11 MAR 1980

MEMORANDUM FOR: Chief, Policy and Plans Group, OS

FROM:

Information Systems Security Group, OS

SUBJECT:

Review of APEX Manual

These are some informal comments on content and form. Many are based on general background knowledge rather than specific Information Systems Security Group (ISSG) items. Each comment is identified with the paragraph number:

16C There should be a specific time for tracers to be sent. This will guide not only the contractor but also the responsible government officials.

26. Paragraph ends with a colon and has no classification.

38. 'This level of operational' on first line is in heavy print which is not consistent with preceding and following paragraphs.

46. Although specific or approximate numbers have been avoided there could be a problem over time. Government security types rotate frequently and if there is a lack of documentation, the contractor will proceed even if there might be a change in the scope of the contract. The small number of employees for an R&D effort may increase to a larger number for a production effort.

49. May we assume that the SIO in our case is Mr. Carlucci? I think that DCID 1/16 should be cited here also, e.g., 'In compliance with DCID 1/16 and standard requirements, etc.' Also, change title of paragraph to Information Systems Security to reflect cognizance over these systems.

WARNING NOTICE
INTELLIGENCE SOURCES
AND METHODS INVOLVED

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CONFIDENTIAL

THE A30
HAS THE COG. HERE
AND WHEN THE
ACTIVITY MOVES FROM
AN R&D TO PRODUCTION
ENVIRONMENT HE SHOULD
SEE THE PERSONNEL
MAKING CHANGES

X1

25X

25X

25X

25X

25X

25X

50. It doesn't seem clear what they mean by the 'Government official will arrange any required corrective measures.' It would seem that the contractor would be advised of the corrective measures that he had to have corrected. ☐

25X

62/63. This is a little different from the past in the Agency anyway. OD&E used to require three wraps, with the 'Government Property' label on the outside, the finder of a lost document will not have to open it to the second wrap to find out that information. ☐

77. This paragraph has not been classified, but shows a (?). ☐

80. The items mentioned must be accounted for by some type of numbering system. They require accounting but do not specify that an APEX number must be on the label. ☐

81. These should be subject to individual accountability. There has been numbering and control in the past and should be continued. ☐

85. Each fiche should be subject to individual accountability similar to a pouch which may contain one or more SCI documents but is controlled by a pouch number. ☐

87. No classification on this paragraph either. Another (?). ☐

95. This may be an impossible task for an ASO. Paragraph 17D lists one of the duties of the CASO as conducting security indoctrinating and debriefings. This seems to require some clarification. All paragraphs but two have unclassified notations. The other two have question marks. The overall classification, however, is Confidential. Apparently they felt a compilation of all paragraphs warranted the classification. ☐

51. There is only one 'c' in necessity. ☐

☐